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# MY D I S H

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OCTOBER 26, 2009  
COMPASS GROUP  
NORTH AMERICA

## MICROSOFT RECOGNIZES COMPASS GROUP AS VENDOR OF THE YEAR & FOR EXCELLENCE IN TECHNOLOGY

Compass Group is one of the recipients of the **2009 Microsoft Vendor Program (MSVP) Excellence Awards, Microsoft Corp.** The MSVP Excellence Awards acknowledge exceptional performance, exemplary service and innovation by vendors that are members of the MSVP, Microsoft's preferred vendor program. On September 30, winners were announced in seven categories: Diversity, Environmental, Quality, Service, Technology, Value and Vendor of the Year.

Compass Group was the only company recognized in two different categories: **'Technology'** and **'Vendor of the Year'**.

In the technology category, Compass Group, in partnership with original equipment manufacturers (OEMs), developed design guidelines that helped Microsoft realize \$2.7 million in capital savings and improved its software, as well as helped increase the quality of OEM products.

*"Compass has had an amazing impact on so many fronts across Microsoft, from improving the quality of its products to bringing down the cost of managing conference rooms across numerous campuses and facilities. Compass' skin-in-the-game approach to managing and enhancing our facilities makes the company a great example*

*of what we look for in a long-term vendor relationship."*

— Paul Egger, senior services manager, Real Estate & Facilities, Microsoft

Compass Group provides hospitality and facilities management services in nine countries spanning three continents. In North America alone, Compass Group provides food service for nine million people each year, manages nine conference spaces in Silicon Valley and 141 in Puget Sound, and manages audiovisual (AV) services and provides design recommendations for new AV-related construction projects and facilities upgrades.

*"Compass is very comfortable in Microsoft's metrics-oriented environment. In fact, the company seems to prosper and brings solutions that really drive great results. More than anything, Compass demonstrates a recognition that success for a vendor is based not only on exceptional execution but also on bringing proactive ideas, solutions and new thinking to the table — always moving forward, not being satisfied with the status quo."*

— Chris Owens, general manager, Real Estate & Facilities, Microsoft



"THE RECOGNITION OF OUR ENTIRE TEAM REPRESENTS THE MANY SUCCESSFUL VARIED SERVICES THAT COMPASS HAS DELIVERED TO MICROSOFT," EXPLAINS THOMAS TEVES, VICE PRESIDENT OF NATIONAL ACCOUNTS, COMPASS GROUP NORTH AMERICA.

"THIS IS A TREMENDOUS HONOR AND A REFLECTION OF OUR OUTSTANDING PARTNERSHIP THAT IS BASED ON GREAT COLLABORATION AND A MUTUAL, ON-GOING COMMITMENT TO DELIVERING EXCELLENCE," SAID RICK POST, CEO CONTRACT FOODSERVICES, COMPASS GROUP NORTH AMERICA.



**Talent  
MANAGEMENT**



**Career  
DEVELOPMENT**

## IMPORTANT UPCOMING HR DUE DATES 2009

### It's Performance Appraisal season - Complete Actions 3 and 4 now!

#### **Managers – Action 4: Complete the Process**

Remember to set aside time to complete associate appraisals. By 11/27 you will need to:

1. Meet with the associate
2. Log the meeting as done in the system
3. Have your associate acknowledge and sign the appraisal in the system

#### **Associates – Action 4: Complete the Process**

After meeting with your manager to discuss your appraisal you will need to:

1. Login to the system
2. Select acknowledgement option that applies to you
3. Enter any comments
4. Sign-off on the appraisal (electronic signature)

#### **Logging in to the Online Performance Appraisal System**

Login using your 8-digit personnel number and complete your appraisal at [www.compassperformance.com](http://www.compassperformance.com). If you've forgotten your password, please email [performance@compass-usa.com](mailto:performance@compass-usa.com) and include your personnel number with your request.

#### **More Information & Tools**

Attend a webinar to learn more and ask questions, sign-up today at the training web site <http://training.compass-usa.com>. Locate the course by scrolling down to Online Performance Appraisal Training - Webinar and clicking on the 'Register' link beside one of the sessions:

- Action 4 Managers: Attend November 4 at 2pm EST
- Action 4 Associates: Attend November 10 at 3pm EST

Learn more on MyCompass:

<https://mycompass.compass-usa.com/Pages/Announcement7.aspx>

### Two Months Left to Complete Your Online Sexual and Workplace Harassment Recertification

On January 1, 2009, the Online Sexual and Workplace Harassment recertification process began for Compass Group. Regardless of when you completed the program in the past, **all Compass Group management and supervisory associates are required to take and complete the program in 2009.**

The Compass Group standard and California law requires:

- Renewal certification every two years for every management and supervisory associate
- Initial certification for all newly hired managers or associates promoted to managers within six months of their position with renewal every two years

To recertify, access the program through the On-Line Training Events Calendar at <http://training.compass-usa.com>. The program is listed under "On-Line Sexual and Workplace Harassment Program" and "Sexual and Workplace Harassment Program – On Line." For those returning to the site, we have changed the username and password for the login so you will no longer need your personnel number.

Once you successfully complete the program you will be able to save and print a certificate of completion. If you are not able to complete the program in one sitting, you will be able to stop and come back. Upon re-entering the program, you will be brought back to the beginning of the section in which you stopped. If you re-enter the course after starting, do not register for a second session or your unit will be charged a second time. There is a \$25 charge for this course.

For questions regarding recertification or the program itself, contact **Ron Tremper** at 518-584-6864 or [ron.tremper@compass-usa.com](mailto:ron.tremper@compass-usa.com). For technical issues, please e-mail [support@myvlp.com](mailto:support@myvlp.com).



## COMPASS 360° SAFETY AND HEALTH TIP: H1N1 FLU VACCINES

BOTH THE FLU SHOT (IN THE ARM) AND NASAL SPRAY FORM OF 2009 H1N1 VACCINES HAVE NOW BEEN PRODUCED AND LICENSED BY THE FOOD AND DRUG ADMINISTRATION. THE FIRST DOSES OF LIVE ATTENUATED 2009 H1N1 FLU VACCINE WERE ADMINISTERED ON OCTOBER 5. CURRENTLY, LIMITED AMOUNTS ARE AVAILABLE, BUT MORE WILL CONTINUE TO BECOME AVAILABLE OVER THE UPCOMING WEEKS. IT IS EXPECTED THAT THERE WILL BE ENOUGH 2009 H1N1 FLU VACCINE FOR ANYONE WHO CHOOSES TO GET VACCINATED.

EVERY STATE IS DEVELOPING A VACCINE DELIVERY PLAN. VACCINES WILL BE AVAILABLE IN A COMBINATION OF SETTINGS SUCH AS VACCINATION CLINICS ORGANIZED BY LOCAL HEALTH DEPARTMENTS, HEALTHCARE PROVIDER OFFICES, SCHOOLS, AND OTHER PRIVATE SETTINGS, SUCH AS PHARMACIES AND WORKPLACES.

REMEMBER, THE 2009 H1N1 VACCINE INTENDED TO BE USED ALONG-SIDE SEASONAL FLU VACCINE.

LEARN MORE: [HTTP://WWW.CDC.GOV/H1N1FLU/VACCINATION/](http://www.cdc.gov/h1n1flu/vaccination/)



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## CHARTWELLS HIGHER ED IS 'PINKED OUT' FOR NATIONAL BREAST CANCER AWARENESS MONTH

October is National Breast Cancer Awareness Month and the **Chartwells Higher Education team at Manchester College** wanted to recognize survivors and patients. Associate **Margie Frantz** came up with the idea of raising awareness by selling and wearing pink chef coats. With the purchase of a coat, half the money was donated to *Relay for Life*, organized by **Marcia Knee** and **Sharon Schackmann**, both cancer survivors.

“Raising awareness for breast cancer is important to our team,” said **Chris Yeadon**, director of dining services. “The pink coat sale was a fun and easy way to spread the word and raise funds.”

Learn more about National Breast Cancer Awareness Month at [www.nbcam.org](http://www.nbcam.org).

## CANTEEN SERVES EXTREME MAKEOVER – HOME EDITION IN WASHINGTON D.C.

The **Canteen Suitland, MD branch** partnered with the United Way of Washington D.C. to help *Extreme Makeover-Home Edition* get through seven tough days of construction.

The team donated approximately 1,500 boxed meals for hundreds of volunteers working on two construction sites – The Tripp family home in Hyattsville, MD, a suburb of D.C. and The Fishing School youth community center in northeast D.C.

Don't miss it! The episode will air November 7 on ABC.  
<http://abc.go.com/shows/extreme-makeover-home-edition>



## VOLUNTEER FOR 'SORT BY THE TUNES' ON SATURDAY, NOVEMBER 7.

**SORT BY THE TUNES IS COMPASS GROUP'S ANNUAL FOOD SORTING EVENT TO SUPPORT AN AREA FOOD PANTRY OR FOOD BANK. PLEASE SIGN UP WITH YOUR LOCAL REPRESENTATIVE. PARTICIPATING CITIES ARE LISTED HERE: [WWW.REALOPPORTUNITIES.COM/SORT](http://WWW.REALOPPORTUNITIES.COM/SORT)**