



**STUDENT DINING SERVICES AGREEMENT**

*FALL 2017 – SPRING 2018*

Name: \_\_\_\_\_  
*(Please Print)*

Phone: \_\_\_\_\_

CWID: \_\_\_\_\_

Residence Hall: \_\_\_\_\_

Meal Plan Enrollment: [ ]  
*(CHECK ONE OF THE BOXES)*

Meal Plan Change: [ ]

Cancel Meal Plan: [ ]

ALL FORMS MUST BE SUBMITTED IN WRITING TO AUXILIARY & DINING SERVICES OFFICE LOCATED IN THE STUDENT CENTER 1<sup>ST</sup> FL. MEAL PLAN CHARGES WILL BE APPLIED TO THE STUDENT’S TUITION BILL AND VIEWED ON NEST. MEAL PLAN AGREEMENTS ARE ANNUAL COMMITMENTS AND THE RATES SHOWN ARE PER SEMESTER. RATES SHOWN BELOW ARE PENDING UNIVERSITY BOARD OF TRUSTEES APPROVAL.

Students (under 30 credits) living in Traditional Residence Halls must select one of the Red Hawk Unlimited Plans. Upperclassmen, with (30 or more credits) living in Traditional Residence Halls must select one of the seven (7) Residential Hall Meal Plans offered. Commuters, Hawk Crossings and Village Apartment students may choose any meal plan offered. **ANY STUDENT LIVING IN SINATRA MAY CHOOSE ANY OF THE SEVEN (7) RESIDENCE HALL MEAL PLANS, REGARDLESS OF NUMBER OF CREDITS EARNED.**

**Residence Hall Meal Plans:**

<input type="checkbox"/>	B008	125 Blocks + 250 Flex Dollars + 250 Red Hawk Dollars	\$ 2,195
<input type="checkbox"/>	B009	145 Blocks + 400 Flex Dollars + 100 Red Hawk Dollars	\$ 2,305
<input type="checkbox"/>	B010	160 Blocks + 400 Flex Dollars + 100 Red Hawk Dollars	\$ 2,385
<input type="checkbox"/>	B011	Red Hawk Unlimited Gold + 250 Flex Dollars	\$ 2,225
<input type="checkbox"/>	B012	Red Hawk Unlimited Gold Plus + 250 Flex Dollars + 100 Red Hawk Dollars	\$ 2,320
<input type="checkbox"/>	B013	Red Hawk Unlimited Platinum + 400 Flex Dollars	\$ 2,370
<input type="checkbox"/>	B014	Red Hawk Unlimited Platinum Plus + 400 Flex Dollars + 100 Red Hawk Dollars	\$ 2,465

**Voluntary Meal Plans:** The meal plans listed above as well as the ones below are available for **Commuters, Hawk Crossings and Village Apartment residents.**

<input type="checkbox"/>	B001	32 Blocks	\$ 320
<input type="checkbox"/>	B002	32 Block Gold (32 Blocks + 300 Flex Dollars)	\$ 615
<input type="checkbox"/>	B003	32 Block Platinum (32 Blocks + 300 Flex Dollars + 100 Red Hawk Dollars)	\$ 715
<input type="checkbox"/>	B004	65 Blocks	\$ 610
<input type="checkbox"/>	B005	65 Block Gold (65 Blocks + 300 Flex Dollars)	\$ 905
<input type="checkbox"/>	B006	65 Block Platinum (65 Blocks + 400 Flex Dollars)	\$ 995
<input type="checkbox"/>	B007	75 Blocks + 300 Flex Dollars + 100 Red Hawk Dollars	\$ 1,065
<input type="checkbox"/>	B017	8 Blocks +50 Flex Dollars <i>(Commuter Sampler Plan)</i>	\$ 100

**Download the FREE Montclair State University Red Hawk Dollar App to your phone to check your meal plan usage an all balances.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*By signing, I agree to the Dining Services Agreement. (Parent/guardian if student is under 18 years of age)*

For Office Use:	BNR	BLKBRD	RMS
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**RATES ARE PENDING PER BOARD OF TRUSTEES APPROVAL**

FAX: (973) 655-3427

# STUDENT DINING SERVICES AGREEMENT

*F*ALL 2017 – *S*PRING 2018

The following regulations govern Residence Hall and Non-Resident students' use of the dining halls and constitute an agreement between the University and the Student. Students residing in the Residence Halls are required to select from the list of Residential Hall Meal Plans. First year Residential Students have four plans to choose from; and 2nd + year Residential Students have seven plans to choose from. **ANY STUDENT LIVING IN SINATRA MAY CHOOSE ANY OF THE SEVEN (7) RESIDENCE HALL MEAL PLANS, REGARDLESS OF NUMBER OF CREDITS EARNED.** Hawk Crossings, Village Apartment and Commuter Students may voluntarily choose ANY meal plan offered.

## I. TERMS OF AGREEMENT

This agreement in addition to the "Residence Hall License and Dining Agreement" is binding for both the Fall and Spring terms, unless it is otherwise cancelled or terminated. Any changes to a meal plan must be submitted in writing to the Meal Plan Office, no later than the SECOND FRIDAY of the start each semester to avoid penalties. All meal plan (**blocks/swipes**) balances expire at the end of each semester; and do not carry over. Flex Dollar balances carry over from the Fall to the Spring semester automatically; however, balances expire at the end of Spring semester. Cancellation of a meal plan will forfeit any Flex Dollars carried over from the previous semester. If a Meal Plan with Red Hawk Dollars is selected, the Red Hawk Dollars do not expire at the end of the Fall semester; they will automatically rollover into the Spring semester; and will remain active until depleted. If the Meal Plan Office is not notified of any change from Fall to Spring, the plan chosen in the Fall semester will automatically be assigned and billed to the student in the Spring semester.

## II. FEES AND PAYMENTS

The University reserves the right to adjust the meal plan fee or plan structure before or during the agreement period by action of its Board of Trustees. Students must log into NEST to check their billing statement. Payment of meal fees should be made in accordance with University deadline dates indicated with the billing statement for each semester. Payments cannot be accepted at the Meal Plan Office and should be made at the Student Accounts Office.

## III. TERMINATION AND REFUNDS

A "Residence Hall Student Dining Service Agreement" release is automatically granted when the Office of Residence Life officially terminates the "Residence Hall License and Dining Agreement". The charges for use of the dining services are as follows:

- 1) There are no charges for meal plans provided that the "Residence Hall License and Dining Agreement" is officially terminated by the Office of Residence Life prior to the start of the Fall or Spring semester. The semester begins on the day the residence halls officially open.
- 2) From the first day of a semester the assessed charges shall be the greater of the actual number of meals or funds expended or 1/16 of the semester rate multiplied by the number of weeks up to and including the date of termination. Flex dollar charges will be based on actual use. Refunds will not be made for missed meals.
- 3) Students approved for a medical withdrawal by the Dean or Associate Dean of Students may be eligible to receive a prorated adjustment on their meal plan costs based on the final date of their meal plan use. **Students who involuntarily or voluntarily withdraw from the University or who cancel their meal plan will not be eligible for a prorated refund after the eighth week of classes/semester.**
- 4) Red Hawk Dollars are valid throughout the student's career at Montclair State University. **Refunds are granted upon the submission of the Red Hawk Dollars Account Closure Form when a student withdraws or graduates from Montclair State University.**

## IV. SERVICE RESTRICTIONS

- The University without notice may adjust meal hours and dining service locations.
- Trays, dishes, silverware, and food may not be removed from the dining halls. Diners must return their trays, dishes, and utensils to the designated collection areas in the dining halls.
- Only Montclair State University ID Cards validated for meal service may be used for entrance to the dining halls. ID cards may not be altered or transferred (used by another student). Card misuse may result in confiscation.
- Any problem using your meal card at the dining hall(s), please contact the Meal Plan **Office Monday thru Friday, located in the Student Center 1<sup>st</sup> fl., or call us (973) 655-3375.**
- Dining Hall service is not provided during recess periods.
- By signing this agreement; the student agrees to abide by the University Handbook policies while patronizing any of the dining areas.
- Freezing your ID card immediately as soon as it is lost or stolen will prevent unauthorized spending on your accounts. Log into the Online Card Office and click on Lost/Stolen Card under the Personalize section to be prompted to deactivate your ID card. All Montclair State University ID Card holders are responsible for unauthorized spending on accounts due to lost/stolen ID cards not frozen.

## V. CHANGE IN MEAL PLANS

Any student who requests to change a meal plan must submit a "Change of Meal Plan" form to the Meal Plan Office no later than the **SECOND FRIDAY** after each semester begins. Changes may be granted ONLY for exceptional reasons after this deadline. There is a \$25 Meal Plan Change Fee imposed for changes and cancellations made after the **SECOND FRIDAY** of each semester.

<http://www.montclair.edu/dining-services/>